

Information for Deposits made into the Registry for Minors

The following items are needed before funds can be accepted into the Registry:

- *A completed Registry Information Sheet. (This form can be found on our website: www.brazoria-county.com/dclerk under “Downloadable Documents” / “PDF Format” / “Registry Information Form”)
- *A copy of the minor’s Birth Certificate.
- *A copy of the minor’s Social Security card.
(Please be sure the numbers are clearly visible)
- *A Signed Order or Judgment: (below is an example of important wording)

To the minor PLAINTIFF, _____ whose date of birth is _____ and whose Social Security number is _____, the sum of \$ _____, for the exclusive use and benefit of said minor. Said sum to be invested by the Clerk into an **interest bearing account for the use and benefit of said minor. Said funds are to remain on deposit with the Clerk **until the minor reaches the age of majority** (18 years of age). **Such funds and interest to be paid to minor Plaintiff upon reaching majority without further Order of the Court.****

Once the Order/Judgment has been signed, you may deposit the funds with the following: Registry Information Sheet, Birth Certificate and Social Security card.

After the funds have been received, a letter will be mailed to the parent(s) listed on the Registry Info. Sheet. It will state the funds have been received and the information that was provided. It will also state other information concerning their child’s funds.

Withdrawal of Funds

1 to 2 months prior to the minor’s 18th birthday, a letter will be mailed to the minor. It will explain how to claim the funds. (It is not necessary for the attorney to be involved)

NOTE: It is very important to notify the Registry Clerk of any address/ mailing changes. This is due to the mailing of the 1099-INT each year and for the withdrawal of the funds at the age of 18.

NOTE: Pursuant to Local Government Code 117.054, the clerk is required to collect 10% of the interest earned on funds placed in interest bearing accounts at the time of withdrawal.

Any questions or concerns can be directed to: Melissa Mezger 979-864-1635.